## ARTICLE 3. INTERN TRAINING AND PHARMACY INTERN PRECEPTORS

**R4-23-301. Intern Licensure**

**A.** No change

**B.** No change

1. No change
2. No change
3. No change
4. No change

**C.** No change

**D.** No change

1. No change
2. No change
3. No change

**E.** No change

**F.** No change

1. No change
2. No change

**G.** No change

**H.** Intern application. An applicant for licensure as a pharmacy intern or graduate intern shall:

1. No change
2. File an application on a form furnished by the Board, that includes:
   a. No change
   b. No change
   c. No change
   d. No change
   e. ~~A recent photograph of the applicant that is no larger than 2 1/2" x 3" with the applicant's signature on the front;~~
   ~~f.~~ If the applicant graduated from an unapproved college or school of pharmacy, ~~an original~~ a notarized copy of the applicant's Foreign Pharmacy Graduate Examination Committee (FPGEC) certification document;
   ~~g.~~f. No change
   ~~h.~~g. No change

**I.** No change

**J.** No change

**K.** No change

1. No change
2. No change

## ARTICLE 6. PERMITS AND DISTRIBUTION OF DRUGS

**R4-23-601. General Provisions**

**A.** No change

1. No change
2. No change

**B.** No change

**C.** No change

**D.** Record of receipt and disposal of narcotics or other controlled substances, prescription-only

drugs or devices, nonprescription drugs, precursor chemicals, or regulated chemicals.

1. Every person manufacturing a narcotic or other controlled substance, prescription-only drug or device, nonprescription drug, precursor chemical, or regulated chemical, including repackaging or relabeling, shall prepare and retain for not less than ~~two~~ three years the manufacturing, repackaging, or relabeling date for each narcotic or other controlled substance, prescription-only drug or device, nonprescription drug, precursor chemical, or regulated chemical.
2. Every person receiving, selling, delivering, or disposing of a narcotic or other controlled substance, prescription-only drug or device, nonprescription drug, precursor chemical, or regulated chemical shall record and retain for not less than ~~two~~ three years the following information:
    a. No change
    b. No change
    c. No change
    d. No change
3. No change
4. No change

**E.** No change

**R4-23-613. Procedure for Discontinuing a Pharmacy**

**A.** A pharmacy permittee or pharmacist-in-charge shall provide written notice to the Board and the Drug Enforcement Administration (D.E.A.) at least 14 days before discontinuing operation of the pharmacy. The notice shall contain the following information:

1. No change
2. No change
3. Name and address of the location where the discontinuing pharmacy's records of purchase and disbursement of any narcotic or other controlled substance, prescription-only drug or device, nonprescription drug, precursor chemical, or regulated chemical will be kept and the person responsible for the records. These records shall be kept for a minimum of ~~two~~ three years from the date the pharmacy is discontinued;
4. No change
5. No change

**B.** No change.

**C.** No change

**D.** The pharmacist-in-charge of the pharmacy discontinuing business shall ensure that:

1. No change
2. No change
3. All controlled substances are transferred as follows:
    a. No change
    b. No change
    c. Keep the original of the inventory with the discontinued pharmacy's records of narcotic or other controlled substance, prescription-only drug or device, nonprescription drug, precursor chemical, or regulated chemical purchase and disbursement for a minimum of ~~two~~ three years from the date the pharmacy is discontinued;

d. No change
e. No change

**E.** No change

**F.** During the ~~two-year~~ three-year record retention period specified in subsection (A)(3), the person described in subsection (A)(3) shall provide to the Board upon its request a discontinued pharmacy's records of the purchase and disbursement of narcotics or other controlled substances, prescription-only drugs or devices, nonprescription drugs, precursor chemicals, or regulated chemicals.

**G.** No change

## ARTICLE 10. UNIFORM CONTROLLED SUBSTANCES AND DRUG OFFENSES

### R4-23-1003. Records and Order Forms

**A.** Records

1. If the pharmacist-in-charge of a pharmacy is replaced by another pharmacist-in-charge, the new pharmacist-in-charge shall complete an inventory of all controlled substances in the pharmacy within 10 days of assuming the responsibility. This inventory and any other required controlled substance inventory shall:
   a. Include an exact count of all Schedule II controlled substances;
   b. Include an exact count of all Schedule III through Schedule V controlled substances or an estimated count if the stock container contains fewer than 1001 units;
   c. Indicate the date the inventory is taken and whether the inventory is taken before opening of business or after close of business for the pharmacy;
   d. Be signed by:
      i. The pharmacist-in-charge; or
      ii. For other required inventories, the pharmacist who does the inventory;
   e. Be kept separately from all other records; and
   f. Be available in the pharmacy for inspection by the Board or its designee for not less than ~~two~~ three years.
2. A loss of a controlled substance shall be reported:
   a. Within 10 days of discovery;
   b. On a DEA form 106;
   c. By the pharmacist-in-charge of a pharmacy or a manufacturer;
   d. By the permittee or ~~manager~~ designated representative of a full-service wholesaler; and
   e. To the federal Drug Enforcement Administration (DEA), the Narcotic Division of the Department of Public Safety (DPS), and the Board of Pharmacy. A copy of the DEA form 106 shall be kept on file by the pharmacy permittee. The DEA form 106 shall state whether the police investigated the loss.
3. Every person manufacturing any controlled substance, including repackaging or relabeling, shall record and retain for not less than ~~two~~ three years the manufacturing, repackaging, or relabeling date for each controlled substance.
4. Every person receiving, selling, delivering, or disposing of any controlled substance shall record and retain for not less than ~~two~~ three years the following information:
   a. The name, strength, dosage form, and quantity of each controlled substance received, sold, delivered, or disposed;

b. The name, address, and DEA registration number of the person from whom each controlled substance is received;
c. The name, address, and DEA registration number of the person to whom each controlled substance is sold or delivered or who disposes of each controlled substance; and
d. The date of each transaction.

5. A full-service drug wholesale permittee or the designated representative shall complete an inventory of all controlled substances in the manner prescribed in subsection (A)(1). The permittee or designated representative shall conduct this inventory:
   a. On May 1 of each year or as directed by the Board; and
   b. If there is a change of ownership, or discontinuance of business, or within 10 days of a change of a designated representative.
6. A drug manufacturer permittee or the pharmacist-in-charge shall complete an inventory of all controlled substances in the manner prescribed in subsection (A)(1). The permittee or pharmacist-in-charge shall conduct this inventory:
   a. On May 1 of each year or as directed by the Board; and
   b. If there is a change of ownership, or discontinuance of business, or within 10 days of a change of a pharmacist-in-charge.

**B.** Order form. For purposes of A.R.S. § 36-2524, "Order Form" means DEA Form 222c.